

**Notice of Electronically Conducted
Informational Meetings of the
Charter Township of Union Economic Development Authority**

Notice is hereby given that the Charter Township of Union Economic Development Authority (EDA) will hold special Informational Meetings on **Tuesday, September 22, 2020** and **Tuesday, October 27, 2020** at **4:30 p.m.** as electronic meetings consistent with direction from the Governor and state and county health officials to slow the spread of the COVID-19 virus. There will be no in-person public attendance in the Township Hall (2010 S. Lincoln Rd., Mt. Pleasant, MI 48858).

The purpose of these informational meetings is solely to inform the public and governing bodies of each jurisdiction levying taxes subject to capture in the East and West Downtown Development Authority (DDA) Districts of the EDA Board's goals and direction, including projects planned for the coming year. Consistent with Public Act 57 of 2018 (Recodified Tax Increment Financing Act, MCL 125.4101 et seq.) reporting requirements, no regular EDA business will be conducted.

All interested persons may attend and participate. The public may participate in the meeting by computer or smart phone using the following link to the electronic meeting location:
<https://us02web.zoom.us/j/81144214764?pwd=MDIGM3pQZDN2U0NIYVZFMGIHMK5TUT09>
(Meeting ID: "811 4421 4764" Password enter "896944"). The moderator will open public access to the electronic meeting space at 4:20 p.m.

To participate via telephone conference call, please call (312) 626-6799. Enter "811 4421 4764" and the "#" sign at the "Meeting ID" prompt, and then enter "896944" at the "Password" prompt. Lastly, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

Questions and comments will be received during the meetings. For participants accessing via computer or smartphone to indicate a desire to address the Economic Development Authority, please use the "Raise Your Hand" button at the bottom center of the screen. To raise your hand for telephone dial-in participants, press "star" and then the number "nine" (*9). The Chair will call on you by the last three digits of your phone number, at which time you will be unmuted by the meeting moderator.

Written comments to the Economic Development Authority may also be delivered to the drop box at the Township Hall. Comments received prior to 2:00 p.m. on the day of the meeting will be read aloud to the Economic Development Authority.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website under "Minutes and Board Packets" at <http://www.uniontownshipmi.com/>. The 2019 Annual Report and additional information about the DDA Districts can be found on the EDA Board's webpage at:
<http://www.uniontownshipmi.com/BoardsandCommissions/EconomicDevelopmentAuthority.aspx>

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Instructions to Participate in Electronically Conducted Informational Meetings of the Charter Township of Union Economic Development Authority

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Raise Your Hand for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the meetings. Please speak clearly and provide your name and address before making your comments. For participants accessing via computer or smartphone to indicate a desire to address the Economic Development Authority, please **click on the "Raise Your Hand" icon** near the bottom of your screen.



Click "Lower Hand" to lower it if needed. The host will be notified that you've raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

To raise your hand for telephone dial-in participants, press "star" and then the number "nine" (*9). The Chair will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

Do I need to download the Zoom app to access the meeting? No. Use of the Zoom app is recommended for the best experience, but you will have options to "download & run Zoom" or "join from your browser" when you click on the link to join the meeting. The app is also not required for dial-in telephone access.

Do I need a webcam and microphone to join the meeting? While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. As long as you have a microphone and speaker, you will continue to be able to listen and speak during public comment and view the webcam video of other participants.

Leaving the Meeting: Click the "Leave Meeting" link at the bottom right corner of the screen at any time to leave the meeting.